

CCA PRE-APPLICATION GUIDELINES

The City College of Acupuncture has a recruitment policy which lies within the guidelines of Higher Education practice. There are no specific mandatory qualifications required in order to apply for our Acupuncture Course. Some students may have already obtained a degree, many have studied to A Level/AS Level or GCSE level, and some have no formal qualifications as they have been home-makers, or not had the opportunity to have a formal education overseas.

All our students must be fluent in English, and able to study to degree-level.

Our policy and guidelines conform to best practice in higher educational institutions, in the encouragement and support of well-motivated and demonstrably able candidates, as well as ensuring equal opportunity of access to those not in possession of the specified qualifications.

The Pre-Selection Process is essential in both outlining the requirements and realities of the programme, and allowing the College to examine applicants in-depth, in addition to ensuring that applicants have done due diligence, and have a good understanding of what the course involves.

Information Available to Applicants:

Anyone interested in the programme is guided to our website, and asked to register for an Open Evening Event, which are run at least quarterly.

They are also sent an application pack, which includes:

- CCA Application Form
- CCA Brochure
- Mandatory Enrolment Documents List
- Information on The Student Clinic

Having read the information, potential applicants can attend the next Open Evening Event, during which applicants are shown a PowerPoint presentation by our Programme Leader. There is an open forum Q&A session, and the opportunity to have one-to-one discussions to have any individual questions answered. This allows applicants to explore any aspect of the programme they may be unsure about and to ask any sensitive questions they might have.

If any applicants are unable to attend an Open Evening Event, they are invited to make an appointment to visit our college and meet our Head Acupuncture Administrator, who will show them our college, and answer any questions they might have.

All applicants, or potential applicants, are invited to sit-in on one of our year 1 lectures, during which they will meet current students and members of staff.

Applicants are also invited to attend our Student Clinic for an Acupuncture treatment. This is a great way to have an insight into how far our Year 3 students have progressed, and to experience what the applicant will themselves be doing in three years' time, should they decide to enrol. It is a useful way to understand the nature of the attributes required to become a fully qualified Acupuncture Practitioner.

If any potential applicant is unsure about whether the programme is right for them, they are invited to visit again, and the Programme Leader is available to answer any further questions by phone or via email.

How to Apply

At all stages of the application process, applicants are invited to speak to the Programme Leader or the Head Acupuncture Administrator if they have any questions, or require further clarification. The College makes the application process as open and transparent as possible, and this is reflected in the fact that applicants who join The City College of Acupuncture have a good understanding of what the programme involves, and many opportunities to visit and ask questions before beginning the application process.

In order to apply, applicants will provide the mandatory documents, plus:

- A short personal statement of approximately 400-500 words to describe why they wish to study our Acupuncture course. This enables applicants to consider the commitment they are making, as well as thinking about their reasons for wishing to take the course, and where they hope it will lead them.
- The next stage of the application process is an online interview with our Programme Leader, to make sure that all applicants understand the demands of the programme.

This in-depth online interview considers:

- Commitment
- Requirements
- Practical Skills

- Reflectivity and aptitude
- During the interview, the applicant's understanding of the nature of the programme is investigated

- For non-native English speakers, their understanding of English is assessed; there is the expectation that applicants should be able to achieve an IELTS score of 6.5 by the time they graduate
- Any further questions will be addressed
- The applicant will be assessed to consider whether they are a good fit for the course

Please note that we are a selective college. We cap our class sizes, and we may not offer you a place if we think you are not a good fit for our course.

The City College of Acupuncture is keen to ensure that the recruitment process is open and transparent at all stages, and that applicants are supplied with full information to enable them to consider whether the programme is appropriate for them.

Drop us an email at cca@citycollege.ac.uk or call us on 020 7253 1133